

TRUSTEES MEETING
May 2011

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Item 5. Communications from the RI Directors

Background: The RI Board of Directors met on 11-18 May 2011 in Evanston, IL, USA and took the following decisions of interest to the Foundation Trustees:

- A-5. Communications from the Trustees
- B-3. Annual Review of General Secretary and Key Staff
- B-7. Key Performance Indicators for the New General Secretary
- B-10. Partnership Model with Other Organizations
- ✓ C-6. Revisions to RI Protocol
- ~~D-4. Joint RI and TRF Alumni Relations Function~~
- E-2. Public Image Partnership for Recognizing Rotary in Polio Eradication Efforts
- E-3. Branding Agencies Presentation
- ✓ E-14. Reduction in Length of International Assembly
- ~~E-17. Shelterbox~~
- ✓ E-21. Future RI General Officers Serving as Trustees
- ✓ E-27. Nomination and Election of Rotary Foundation Trustees
- ✓ X-7. Proposed New Training Model
- ~~X-10. Policies Regarding RI Board of Directors and Foundation Trustees~~
- ~~X-11. General Secretary Review Committee~~

Copies of these decisions are appended as Exhibit 5-a to this item.

Analysis: The following decisions require action at this time from the Trustees.

A-5, Communications from the Trustees – Delayed consideration of its decision 159, January 2011, and agreed to place this topic on the agenda of the September 2011 Joint Committee meeting of directors and trustees. Encouraged 2011 and 2012 Rotary institute conveners to include the Future Vision Plan as a critically important topic at the Rotary institute, governors-elect training seminars, and at governor-nominee training seminars.

B-10, Partnership Model with Other Organizations – Adopted a new partnership model with other organizations as shown in Exhibit 5-b, and requested the Trustees to approve the updated guidelines as a replacement for TRF Code of Policies sections 1.050.1. through 1.050.1.9.

D-4, Joint RI and TRF Alumni Relations Function – Adopted a definition of Rotary alumni, to be added to the Rotary Code of Policies section 1.040. as shown in Exhibit 5-a, page 3, and requested the Trustees to take several actions. (This matter is being considered in Item 7 of the 2011-12 Trustees agenda.)

E-17, Shelterbox - Subject to the concurrence of the Trustees, requested the general secretary to continue negotiations with ShelterBox as a project partner and prepare a proposal for consideration by the Board and Trustees as soon as practical.

X-11, General Secretary Review Committee - Approved the creation of a General Secretary Review Committee with terms of reference as outlined in Exhibit 5-a, pages 7-8, and requested the committee to meet in August 2011. The Trustees are requested to appoint a trustee to the committee.

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The following decisions are included for information only and do not require any further action by the Trustees at this time.

B-3, Annual Review of General Secretary and Key Staff – Approved creation of the deputy general secretary position and the decision by the general secretary-elect to select Peter DeBerge for that position, effective 1 July 2011. Approved the procedures relative to hiring or termination of key employees as shown in Exhibit 5-a, pages 1-2. Agreed that both the general counsel and internal audit manager shall report directly to the executive committee of the Board at least annually.

B-7, Key Performance Indicators for the New General Secretary – Accepted key performance indicators for the general secretary as shown in Exhibit 5-c and requested the General Secretary Performance Review Committee to negotiate and finalize the exact measurements to be used with regard to these indicators.

✓ **C-6, Revisions to RI Protocol** – Amended the Rotary Code of Policies section 26.080., RI Protocol, as shown in Exhibit 5-d.

E-2, Public Image Partnership for Recognizing Rotary in Polio Eradication Efforts - Requested the general secretary to seek partnerships with companies or organizations that will highlight Rotary's polio eradication efforts publicly and allocated US\$2,000,000 from the reserves over the next three years to implement a comprehensive public relations strategy to highlight Rotary's role in polio eradication.

E-3, Branding Agencies Presentation - Requested the general secretary to engage a branding agency to assist RI with a brand revitalization effort.

✓ **E-14, Reduction in Length of International Assembly** - Agreed to reduce the length of the International Assembly by one day beginning in 2013 and noted that content eliminated at the International Assembly will be covered by improving and expanding training at GETS, and using distance learning techniques, including e-learning, webinars, and online collaboration tools, and that learning activities will be tracked through implementation of a learning management system.

✓ **E-21, Future RI General Officers Serving as Trustees** - Amended the Rotary Code of Policies by adding section 28.070.2. as shown in Exhibit 5-a, page 5 as follows:

No person shall serve at the same time as both a TRF trustee and as an RI president-elect, RI president, RI director-elect, or RI director, and the term of office for a TRF trustee elected by the board shall end automatically at the close of the International Convention at which the trustee is elected as RI president or RI director. When a trustee's nomination as president or director is confirmed and the trustee is scheduled to be elected as president or director at the next convention, the RI president shall nominate and the board elect a successor trustee to take office at the close of the convention.

Interim Provision. This provision shall not affect any trustee currently serving on the TRF board of trustees.

✓ **E-27, Nomination and Election of Rotary Foundation Trustees** – Amended the Rotary Code of Policies section 29.010.5. (Nominating and Election of Rotary Foundation Trustees) to request future presidents-elect to nominate no fewer than twice the number of Trustees to be elected and requested

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future presidents-elect not to nominate, and the Board not to elect, any director, director-elect, or director-nominee as a Trustee.

- ✓ **X-7, Proposed New Training Model** - Requested the general secretary to develop a proposed new training model for consideration at its January 2012 meeting that would provide more training for incoming governors at the regional level including at GETS, governor-nominee advance training seminars, and through the use of webinars; use Rotary coordinators, regional Rotary Foundation coordinators and Rotary public image coordinators as integral members of the training team at the regional level; provide funding to encourage participation by district governor-nominees in governor-

nominee training seminars; hold a modified format International Assembly for approximately two days at the site of the RI convention and immediately preceding the convention; modify the International Assembly to have a primary focus on plenary presentations using the convention plenary stage; and study the costs and feasibility of a possible adjustment to the number of districts based on an assumption that the average district would have 50 clubs.

X-10, Policies Regarding RI Board of Directors and Foundation Trustees - Requested the Constitution and Bylaws Committee to draft a proposed enactment for the 2013 Council that would include changing the terms of the RI Board of Directors and Board of Trustees to three years; realigning the zone structure into 36 zones; changing the size of both RI and Foundation boards to 21 members with the each board comprising of members as shown in Exhibit 5-a, page 6; setting RI Board meetings once during the first month of each quarter with the length of each meeting limited to three full days; providing an interim provision to establish the dates of this transition; and referred this item to the Trustees for consideration.

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Exhibit 5-d

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26.080. RI Protocol

The following order of protocol ~~shall be used to introduce, present and seat~~ is recommended for introducing, presenting, and seating all current, past, and future officers of RI and its Foundation, committee members, and their spouses at all RI meetings, functions, and receiving lines, and for listing in all RI publications:

President (or ~~P~~president's representative)

President-elect

President-nominee

Vice-~~P~~president

Treasurer

Director Executive committee chair

Other ~~D~~directors

Past ~~P~~presidents (in order of seniority)

Trustee ~~C~~chairman

Trustee ~~C~~chairman-elect

Trustee ~~V~~vice-~~C~~chairman

Other ~~T~~trustees

~~President, Immediate Past President, Vice President, Honorary Treasurer of RIBI~~

~~General Secretary~~

~~President-nominee~~

General secretary

Directors-elect

Incoming trustees

Directors-nominee

Past directors (in order of seniority)

Past Trustees (in order of seniority)

Past Ggeneral Ssecretaries (in order of seniority)

President, immediate past president, vice-president, and honorary treasurer of RIBI

Rotary coordinators, Rotary public image coordinators, and regional Rotary Foundation coordinators

Past RI Vice Presidents or Past Directors (in order of seniority)

~~Past directors (in order of seniority)~~

~~Past Trustees (in order of seniority)~~

~~Past Ggeneral Ssecretaries (in order of seniority)~~

~~Directors-elect~~

~~District Ggovernors~~

District governors-elect

District governors-nominee

Past district governors (in order of seniority)

~~RI and TRF Committees, Advisors, Representatives, Training Leaders, Rotary coordinators and regional Rotary Foundation coordinators~~

~~Directors-nominee~~

~~Past Governors (in order of seniority)~~

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~~Incoming Trustees~~
~~Governors-elect~~

At Rotary functions, officers should be addressed according to protocol only once with spouses included at the time of introduction. ~~The current order of protocol places current officers and committee members above past and incoming positions. The Rotarians' current position shall take precedence over past positions; past positions shall take precedence over future positions; individuals holding more than one position shall be ranked by the highest office; accompanying spouses have the same rank. Individuals holding more than one office or past office, shall be ranked by the highest current or past office held.~~

At the ~~RI international~~ eConvention, ~~iInternational~~ aAssembly and ~~eCouncil on~~ lLegislation, the president and appropriate committee will use the official protocol as a guide but may ~~make alterations~~ modify it as deemed necessary by the physical constraints of the space and the program itself. At the convention, reserved group seating will not be provided for district governors, governors-elect, past governors, RI and ~~TRF~~ Rotary Foundation committees ~~members, A~~ advisers, ~~R~~ representatives, ~~T~~ training ~~L~~ leaders, ~~Rotary coordinators and regional Rotary Foundation coordinators as a group and regional leaders~~ (including RCs, RPICs, and RRFCs). ~~At the convention, Reserved seating for the voting delegates will be provided at the convention will be provided at appropriate at any plenary sessions where a vote is necessary.~~

At the International Assembly, district governors-elect will be seated in the sections closest to the presenter, accommodating all governors-elect before other official participants are seated. The president-elect has the authority to make appropriate operational changes to assembly seating assignments as needed and deemed appropriate.

At the Council on Legislation, the ~~delegates~~ representatives will be seated in the sections closest to the presenter, accommodating all ~~delegates~~ representatives before other official participants are seated. The Council chair has the authority to make appropriate operational changes to the ~~eCouncil~~ seating assignments as needed ~~and deemed appropriate.~~

The governor shall plan, promote, and preside at all official district meetings except as otherwise expressly provided.

After the ~~required~~ recommended order of protocol above, the following additional order of protocol is recommended and should be modified to fit local customs and practice:

Regional and zone-level committees members
Assistant governors
District ~~secretaryies~~/treasurers
District committee members
Club presidents
Club presidents-elect
Club vice-presidents
Club ~~secretaryies~~

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Club treasurers
Club sergeants-at-arms
Other club board members
Club committee chairs
Past assistant governors
Rotarians
~~TRF~~ Rotary Foundation alumni
Rotarian's families

At district meetings, Rotarians visiting from a foreign country may be placed before local Rotarians of the same rank, as a courtesy toward guests.

High-ranking non-Rotarians may be given precedence in ranking according to local custom. Clubs and districts are encouraged to advise guests if protocol places Rotarians before non-Rotarians.

26.080. 國際扶輪禮節 (RI Protocol)

凡國際扶輪及扶輪基金會現任職員、前職員及下屆職員、委員會委員、及其配偶，在國際扶輪所有會議、集會及列隊歡迎時請建議按下列禮節順序介紹及安排席次，並在國際扶輪所有出版品按此順序排名：

社長(或社長代表)

社長當選人

社長提名人

副社長

財務長

理事執行委員會主委

其他理事

前社長(按資歷)

保管委員會主委

保管委員會主委當選人

保管委員會副主委

保管委員會其他委員

~~英愛國際扶輪社長、甫卸任前社長、副社長、及名譽財務長~~

~~秘書長~~

~~社長提名人~~

~~秘書長~~

理事當選人

下屆保管委員會委員

理事提名人

前理事(按資歷)

前保管委員會委員(按資歷)

前秘書長(按資歷)

英愛國際扶輪社長、甫卸任前社長、副社長、及名譽財務長

扶輪協調人、扶輪公共形象協調人及地域扶輪基金會協調人

前國際扶輪副社長或前理事(按資歷)

前理事(按資歷)

前保管委員會委員(按資歷)

前秘書長(按資歷)

理事當選人

地區總監

地區總監當選人

地區總監提名人

前地區總監(按資歷)

~~國際扶輪及扶輪基金會各委員會委員、顧問、代表、訓練領導人、扶輪協調人及地域扶輪基金會協調人~~

理事提名人

前地區總監(按資歷)

保管委員會議

2011年5月

下屆保管委員會委員
總監當選人

在扶輪集會時，介紹各職員包括配偶時依序致意一次即可。現行禮節次序置現任職員及委員會委員於卸任及下屆職位之前。扶輪社員之現任職位優先於卸任職位；卸任職位優先於未來職位；具有一種以上職位之扶輪社員，應取其最重要者為先；配偶陪同時，其席次與該社員同。具有一種以上職位或卸任職位之扶輪社員，應取其最重要現任職位或卸任職位為先。

在國際年會、國際講習會、及立法會議中，社長及適合的委員會應利用此一正式禮節作為指南，但是如因空間及議程之實際限制，可視需要加以變更修改。在國際年會中，將不會為地區總監、總監當選人、前總監、國際扶輪及扶輪基金會各委員會委員，顧問、代表、訓練領導人、扶輪協調人及地域扶輪基金會協調人及地域領導人(包括扶輪協調人、扶輪公共形象協調人及地域扶輪基金會協調人)保留團體席位。在國際年會中，需要投票時將會在任何適合的全體會議中為投票代表保留席位。

在國際講習會中，地區總監當選人席位將會設在離講者最接近的區塊，在其他正式參加者就座前，先讓所有地區總監當選人就座。如有需要或認為適合，社長當選人有權對講習會席位安排做出適合作業的變更。

在立法會議中，代表的席位將會設在離講者最接近的區塊，在其他正式參加者就座前，先讓所有代表就座。如有需要或認為適合，立法會議主席有權對立法會議席位安排做出適合作業的變更。

除另有明訂外，總監應規劃、推廣、並主持所有正式地區會議。

在以上規定建議之禮節順序之後，建議採以下額外的禮節順序，並應加以修改以適合當地風俗習慣。

地域及地帶各委員會委員
助理總監
地區秘書/財務長
地區各委員會委員
扶輪社社長
扶輪社社長當選人
扶輪社副社長
扶輪社秘書
扶輪社財務
扶輪社糾察
扶輪社理事會其他成員
扶輪社各委員會主委
前助理總監
扶輪社員
扶輪基金會前受獎人
扶輪社員家屬

在地區會議時，外國來訪的扶輪社員可排在相同等級當地扶輪社員之前，以示對來賓之禮遇。高層的非扶輪社員可根據當地風俗依階級高低排序。如果依禮節必須將扶輪社員排在非扶輪社員之前，鼓勵扶輪社及地區應告知來賓。